



# St. Mary's Past Students' Association

## Chairman's Report for the year 2018-2019

### I. Duration

This Chairman's Report covers the period from 17 March 2018 to 22 March 2019.

### II. Executive Committee

The Executive Committee was formed at the 2017 Annual General Meeting held on 18 March 2017, consisting of elected Members of the Councils of St. Mary's Canossian College and St. Mary's Canossian School.

During the Report period, the Executive Committee held six meetings.

### III. Composition

Council Members elected to form the Executive Committee were as follows (in alphabetical order):

Council, St. Mary's Canossian College (SMCC)	Council, St. Mary's Canossian School (SMCS)
Ms. Annie Choi	Ms. Susanna Chung
Ms. Heidi Lee	Ms. Petty Lai
Ms. Angela Leung	Ms. Pearl Lam
Ms. Mabel Leung	Ms. Justina Law
Ms. Pheobe Leung	Ms. Angela Liu
Ms. Jody Sin	Ms. Teresa You
Ms. Cindy Tsui	
Ms. Ellie Wong	
Dr. Monica Wong	

The composition of the Executive Committee is as follows:

Chairman	:	Ms. Justina Law
Vice-Chairmen	:	Ms. Annie Choi
		Ms. Angela Liu
Hon. Secretary	:	Ms. Ellie Wong
Hon. Treasurer	:	Ms. Teresa You
Hon. Legal Secretary	:	Ms. Jody Sin
Membership Secretary	:	Dr. Monica Wong
Social Convenor	:	Ms. Susanna Chung



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Publication Secretaries	:	Ms. Pheobe Leung Ms. Cindy Tsui
Committee Members	:	Ms. Petty Lai Ms. Pearl Lam Ms. Heidi Lee Ms. Angela Leung Ms. Mabel Leung

During the Report period, two sub-committees were in action – (1) the Mentorship Programme Committee, (2) the SMCC Development Fund Committee.

## IV. Tasks Carried Out During the Report Period

### (1) Continuing the Membership Drive

- As at 22 March 2019, the membership of the PSA stood at 7,363. 5,964 members have provided their email address, and 802 members could only be contacted by mail.
- The Membership Secretary, Dr. Monica Wong, continued to contact members to update their contact details.
- Ms. Justina Law introduced the PSA and its activities to F.6 graduates on 10 July 2018 and welcomed them as new members.

### (2) Publication of Newsletters

- We published two newsletters during the Report period, one in October 2018 and one in March 2019.
- On average for each issue, around 2,000 hard copies were mailed to members with the help of current SMCC students and school janitors. The newsletters were also uploaded onto the PSA website and around 6,000 emails were sent to inform members of the release of the latest newsletter.

### (3) Maintaining the PSA Website

- During the Report period, the website [www.stmaryspsa.org](http://www.stmaryspsa.org) was updated by our webmaster, Ms. Justina Law. The website continued to serve as the link between our Alma Mater and past St. Marians near and far.



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### (4) Supporting the SMCC Mentorship Programme

- The composition of the Programme Committee is as follows:  
PSA Coordinators : Ms. Angela Liu, Ms. Angela Leung,  
Ms. Mabel Leung, Ms. Pheobe Leung and  
Ms. Pearl Lam  
School Adviser : Ms. Amelia Tsang and Mrs. Queenie Mui
- The 2017/18 Mentorship Programme was successfully completed in March 2018. Two scheduled and structured meetings were arranged for mentors and mentees. Feedback from both mentors and mentees was positive. Over 91% of the mentees found the programme useful, and 90% would recommend it to their juniors.
- The 2018/19 academic year marked the 15th anniversary of the Mentorship Programme. Reviewing past experience, and with input from mentors and mentees, changes will be introduced to make the experience more relevant to students.
- The first mentor-mentee gathering took place on 10 November 2018 (Sat) in the School Hall. A plenary talk on “Hong Kong Art and Cultural Ecology and its opportunities” was conducted, followed by group gatherings of mentors and mentees. 14 mentors were present to care for 58 mentees from F.5. 10 groups were formed in accordance with the mentees’ indication of interests in a specific sector/industry. Mentors and mentees spent 1.5 hours sharing and talking about their career of interest.
- After the day, mentees are encouraged to write to apply for a second-tier mentoring activity, in which one mentor will take in 1-2 individual mentees for more in-depth sharing and support. 29 mentees were connected to 15 mentors for this part of the programme.
- The second structured meeting took place in the morning of 16 March 2019 (Sat), and was also presented as a Careers Seminar Day. All 160 F.5 students were invited to attend so that they could learn more about different job types. A plenary talk on “University Admission” was conducted, after which two parallel career seminar sessions with 6 speakers were scheduled to give further inspiration to students. 14 mentors were also present to act as facilitators for the learning sharing session towards the end.
- The PSA sponsored drinks and refreshments on both Mentorship Days.

### (5) Organizing the Alumnae Day 2018

- In order to allow past students to have a regular opportunity to visit their Alma Mater with their friends and family members, the Executive Committee arranged with our Patrons to have Open Campus events during the annual Alumnae Day.



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- The Alumnae Day was held on 24 November 2018 (Sat). Preparations were made in collaboration with school management, with on-site support from student helpers and school janitors.
- The Open Campus session took place in the afternoon, during which visitors strolled around different corners of the campus.
- A Poon Choi (盆菜) dinner was held in the evening. 50 tables were set in the basketball court with over 600 alumnae and friends sharing a meal under the stars.
- Poon Choi tickets were sold at HK\$160 each.

### (6) Selling PSA Souvenirs and Premiums

- During the Report period, no souvenirs or premiums were produced.
- The remaining stock of USB pens were given away as lucky draw prizes during Alumnae Day 2018.
- By 22 March 2019, no items remained in stock.

### (7) Organizing the 120<sup>th</sup> Anniversary Dinner

- The Exco commenced preparation of the 120<sup>th</sup> Anniversary Dinner, scheduled on 28 November 2020 (Sat).
- Save-the-date notices were sent out in the two newsletters during the Report Period.

### (8) Supporting School Functions

- Ms. Justina Law attended the SMCS Graduation Day on 30 June 2018 and the SMCC Graduation Day on 10 July 2018 in the capacity of Chairman of the SMPSA.
- We are helping to promote the 2019 production “The Mystic Shoemaker – A Modern Fairy Tale”, which will be performed from 27 April to 4 May 2019. Ticketing information is printed on the Newsletter and a weblink is included on the PSA website for alumnae’s information.
- The PSA sponsored refreshments at the SMCC Graduation Day, the Drama Performance, and the Mentorship Days.



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### (9) Assisting other School-related Matters

- During the Report period, two members of the Executive Committee, Ms. Justina Law and Ms. Annie Choi, joined the core group on the school history project in preparation for the school's 120<sup>th</sup> anniversary.
- In order to cope with the School's new security measures, the PSA Exco held discussions with our Patrons to ensure that past students can conveniently visit their Alma Mater while adhering to necessary guidelines.
- The PSA continued to publish the fundraising appeal for the SMCC Drama Development Fund through the newsletter.

### (10) Monitoring the St. Mary's Development Fund

- Three members of the Executive Committee continued to sit on the St. Mary's Development Fund Management Committee – Ms. Annie Choi and Ms. Susanna Chung in the capacity as former Fundraising Committee members, and Dr. Monica Wong as representative of the PSA Executive Committee.
- No funding request was made during the current Report period.

### (11) Overseeing Donations to SMCC

- For the 2017/18 academic year, the SMPSA Scholarship of HK\$1,000 for Outstanding Performance and Active Promotion in Drama and Speech was awarded to Joyce CHAN Lok Yee (Form 5D).
- A sponsorship of HK\$1,000 (book coupons) was made to the Magdalene of Canossa Club for their Christmas celebration in December 2018.

### (12) Supporting Alumnae Groups

- We supported three alumnae groups through our newsletter and links on the website – Marians in Faith, St. Mary's Alumnae Dragon Boat Team and the SMCC Alumnae Choir – and keep past students updated on their progress.



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### (13) Other Liaison Work

- We maintained close liaison with the St. Francis' Canossian College Past Students' Association (SFCCPSA) and Sacred Heart Canossian College Alumnae Association (SHCCAA).
- No activity was recorded during the Report Period.

### **V. Focus of Work in the Coming Year**

In the coming year, we will continue our work on various fronts.

We will organize the election of the Alumni Managers for the IMC of SMCC and SMCS for the 2019-2021 term.

We will continue to reconnect with St. Marians through direct contacts, visits, the PSA website, newsletters and social activities.

We will continue to collaborate with the school management and Parent-Teacher Associations of SMCC and SMCS on all matters that will benefit the schools, the teachers and the students, and we will work closely with the school management of SMCC and SMCS to ensure smooth implementation of the election of the Alumni Managers for the IMCs.

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