



St. Mary's Past Students' Association

Chairman's Report for the year 2016-2017

I. Duration

This Chairman's Report covers the period from 12 March 2016 to 17 March 2017.

II. Executive Committee

The Executive Committee was formed at the 2015 Annual General Meeting held on 21 March 2015, consisting of elected Members of the Councils of St. Mary's Canossian College and St. Mary's Canossian School.

During the Report period, the Executive Committee held six meetings.

III. Composition

Council Members elected to form the Executive Committee were as follows (in alphabetical order):

Council, St. Mary's Canossian College (SMCC)	Council, St. Mary's Canossian School (SMCS)
Ms. Annie Choi	Ms. Susanna Chung
Ms. Angela Leung	Ms. Petty Lai
Ms. Mabel Leung	Ms. Justina Law
Ms. Heidi Lee	Ms. Angela Liu
Ms. Becky Lui	Ms. Katherine Mak
Ms. Jody Sin	Ms. Teresa You
Ms. Cindy Tsui	
Ms. Ellie Wong	
Dr. Monica Wong	

The composition of the Executive Committee is as follows:

Chairman	:	Ms. Justina Law
Vice-Chairmen	:	Ms. Annie Choi
		Ms. Angela Liu
Hon. Secretary	:	Ms. Ellie Wong
Hon. Treasurer	:	Ms. Teresa You
Hon. Legal Secretary	:	Ms. Jody Sin



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Membership Secretary	:	Dr. Monica Wong
Social Convenor	:	Ms. Susanna Chung
Publication Secretaries	:	Ms. Heidi Lee Ms. Cindy Tsui
Committee Members :		Ms. Petty Lai Ms. Angela Leung Ms. Mabel Leung Ms. Becky Lui Ms. Katherine Mak

During the Report period, two sub-committees were in action – (1) the Mentorship Programme Committee, (2) the SMCC Development Fund Committee.

IV. Tasks Carried Out During the Report Period

(1) Continuing the Membership Drive

- As at 17 March 2017, the membership of the PSA stood at 6,786 and 6,177 members could be contacted by mail or email.
- The Membership Secretary, Dr. Monica Wong, continued to contact members to update their contact details.
- Ms. Justina Law introduced the PSA and its activities to F.6 graduates on 11 July 2016 and welcomed them as new members.

(2) Publication of Newsletters

- We published two newsletters during the Report period, one in September 2016 and one in February 2017.
- Hard copies were mailed to members with the help of current SMCC students. The newsletters were also uploaded onto the PSA website. Emails were sent to inform members of the release of the latest newsletter.
- The PSA continues to encourage members to opt out of receiving the hard copy and read the newsletter online as a means to save paper and reduce postage cost. As at 17 March 2017, 4,452 members opted to read the newsletter online, while 1,725 received hard copies by mail.



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(3) Maintaining the PSA Website

- During the Report period, the website www.stmaryspsa.org was updated by our webmaster Ms. Justina Law. The website continued to serve as the link between our Alma Mater and past St. Marians near and far.

(4) Supporting the SMCC Mentorship Programme

- The composition of the Programme Committee is as follows:

PSA Coordinators : Ms. Angela Liu, Ms. Angela Leung and
Ms. Mabel Leung
School Adviser : Ms. Amelia Tsang

- The 2015/16 Mentorship Programme was successfully completed in March 2016. Two scheduled and structured meetings were arranged for mentors and mentees. Feedback from both mentors and mentees was positive. Over 86% of mentees found the programme useful, and 95% would recommend it to their juniors.
- In the 2016/17 academic year, 41 mentors were recruited to care for 120 mentees from F.5. 20 groups were formed in accordance with the mentees' indication of interests in a specific sector/industry. Nine sectors/industry groups are formed this year, including:

1	Art, Architecture, Culture & Media
2	Engineering, Manufacturing & IT
3	Finance, Banking, Insurance
4	Legal
5	Management & Administration
6	Sales & Marketing
7	Medical, Health, Nursing
8	Education, Government & NGO
9	Travel, Leisure & Tourism

- The first mentor-mentee gathering took place on 26 November 2016 (Sat). 35 mentors and 119 mentees turned up. Briefings and guidelines were given to mentors and mentees separately before the meeting. They then got acquainted with each other and planned out further informal meetings, through which mentors can provide advice on personal growth, further studies and careers planning.



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- The second meeting will take place on 1 April 2017 (Sat). Apart from group activities and sharing, parallel career seminar sessions are scheduled to give further inspiration to the mentees.
- The PSA sponsored drinks and refreshments on both mentorship days.

(5) Organising the Alumnae Day 2016

- In order to allow past students to have a regular opportunity to visit their Alma Mater with their friends and family members, the Executive Committee arranged with our Patrons to arrange Open Campus events during the annual Alumnae Day.
- The Alumnae Day was on 3 December 2016 (Sat). Preparations were made in collaboration with school management, with on-site support from student helpers and school janitors.
- The Open Campus session took place in the afternoon, during which over 200 visitors strolled around different corners of the campus while reminiscing their school days.
- A Poon Choi (盆菜) dinner was held in the evening. With good weather, 45 tables were set in the basketball court with over 600 alumnae and friends sharing a meal under the stars.
- Poon Choi tickets were HK\$160 each.
- During the dinner, a fundraising appeal was made for the new lighting system in the school hall. HK\$30,000 was collected from our guests.

(6) Selling PSA Souvenirs and Premiums

- During the Report period, we produced a second batch of the Hoodie.
- Orders were received and consolidated before production. Order forms were published on the newsletter and downloadable from the website.
- 200 hoodies were produced and sold at HK\$180 each. Collection was made on Alumnae Day.



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- Additionally, 29 USB pens and 34 pouches were also sold on Alumnae Day.
- By 17 March 2017, 9 Hoodies, 475 USB pens and 21 pouches remained in stock.

(7) Supporting School Functions

- Ms. Justina Law attended the SMCS Graduation Day on 2 July 2016 and the SMCC Graduation Day on 11 July 2016 in the capacity of Chairman of the SMPSA.
- We are helping to promote the 2017 production “Colours”, which will be performed from 22-29 April 2016. Ticketing information is printed on the Newsletter and a weblink is included on the PSA website for alumnae’s information.
- The PSA sponsored refreshments at the SMCC Graduation Day, the Drama Performance, and the Mentorship Days.

(8) Assisting other School-related Matters

- During the Report period, we published a fundraising appeal for the upgrading of the lighting system in the School Hall in our Newsletter and on our website, urging past students to contribute to this HK\$1.5 million project.
- In preparation for the election of the IMC Alumni Manager in the coming school year, we assisted the Schools to re-examine the alumni database, as well as review the logistics of the nomination and election procedure.

(9) Monitoring the St. Mary's Development Fund

- Three members of the Executive Committee continued to sit on the St. Mary's Development Fund Management Committee – Ms. Annie Choi and Ms. Susanna Chung in the capacity as former Fundraising Committee members, and Dr. Monica Wong as representative of the PSA Executive Committee.
- No funding request was made during the current Report period.



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(10) Overseeing Donations to SMCC

- For the 2015/16 academic year, the SMPSA Scholarship of HK\$1,000 for Outstanding Performance and Active Promotion in Drama and Speech was awarded to Michelle Ho (Form 5C).
- A sponsorship of HK\$1,000 (book coupons) was made to the Magdalene of Canossa Club for their Christmas celebration in December 2016. Ms. Mabel Leung attended the celebration on behalf of the PSA Executive Committee.

(11) Other Liaison Work

- We maintained close liaison with the St. Francis' Canossian College Past Students' Association (SFCCPSA) and Sacred Heart Canossian College Alumnae Association (SHCCAA). Ms. Justina Law and Ms. Monica Wong joined the Dinner of SHCCAA on 11 November 2016 at the SHCC College Hall. HK\$1,000 worth of book coupons were presented as gifts to the organizer.
- The PSA Executive Committee was invited to visit the new school campus of SFCC with the completion of their school redevelopment project. On April 7 2016, Ms. Justina Law and Ms. Angela Liu, together with some teachers from SMCC, attended the visit.

V. Focus of Work in the Coming Year

In the coming year, we will continue our work on various fronts.

We will continue to reconnect with St. Marians through direct contacts, visits, the PSA website, newsletters and social activities.

We will continue to collaborate with the school management and Parent-Teacher Associations of SMCC and SMCS on all matters that will benefit the schools, the teachers and the students, and we will work closely with the school management of SMCC and SMCS to ensure smooth implementation of the election of the Alumni Managers for the IMCs.

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