



St. Mary's Past Students' Association

Chairman's Report for the year 2013-2014

I. Duration

This Chairman's Report covers the period from 16 March 2013 to 21 March 2014.

II. Executive Committee

The current Executive Committee was originally elected at the 2013 Annual General Meeting held on 16 March 2013, and was re-elected at the Extraordinary General Meeting on 20 July 2013 under the requirements stipulated in the revised Constitution adopted during the Extraordinary General Meeting held on 22 June 2013.

During the Report period, the Executive Committee held eight meetings.

III. Composition

The composition of the Executive Committee (with 15 members) is as follows:

Chairman	:	Ms. Justina Law
Vice-Chairmen	:	Ms. Annie Choi Ms. Angela Liu
Hon. Secretary	:	Ms. Ellie Wong
Hon. Treasurer	:	Ms. Teresa You
Hon. Legal Secretary	:	Ms. Jody Sin
Membership Secretary	:	Dr. Monica Wong
Social Convenor	:	Ms. Becky Lui
Publication Secretaries	:	Ms. Petty Lai Ms. Heidi Lee
Committee Members :		Ms. Barbara Chu Ms. Susanna Chung Ms. Angela Leung Ms. Mabel Leung Ms. Katherine Mak

During the Report period, four sub-committees were formed - the Mentorship Programme Committee, the Incorporated Management Committee (IMC) Task



St. Mary's Past Students' Association

Force, the SMCC Development Fund Committee and the Sr. Ida Requiem Mass Preparation Committee.

IV. Tasks Carried Out During the Report Period

(1) Continuing the Membership Drive

- As at 21 March 2014, the membership of the PSA stood at 6070, and 5466 members could be contacted by mail or email.
- The Membership Secretary, Dr. Monica Wong, continued to contact members to update their contact details.
- Ms. Justina Law introduced the PSA and its activities to F.6 graduates on 9 July 2013 and welcomed them as new members.

(2) Publication of Newsletters

- We published two newsletters during the Report period, one in October 2013 and one in March 2014.
- Hard copies were mailed to members with the help of current SMCC students. The newsletters were also uploaded onto the PSA website. Emails were sent to inform members of the release of the latest newsletter.
- The PSA continues to encourage members to opt out of receiving the hard copy and read the newsletter online as a means to save paper and reduce postage cost. As at 21 March 2014, 4089 members opted to read the newsletter online, while 1405 received hard copies by mail.

(3) Maintaining the PSA Website

- During the Report period, the website www.stmaryspsa.org was updated by our webmasters, Ms. Justina Law and Ms. Petty Lai. The website continued to serve as the link between our Alma Mater and past St. Marians near and far.

(4) Supporting the School's Mentorship Programme

- The composition of the Programme Committee is as follows:



St. Mary's Past Students' Association

PSA Coordinators : Ms. Angela Liu, Angela Leung and
Ms. Mabel Leung
School Adviser : Ms. Amelia Tsang

- The 2012/13 Mentorship Programme was successfully completed in the summer of 2013. Like before, voluntary mentee participation was implemented, and mentors were again encouraged to participate in pairs so that they can support each other.
- Two scheduled and structured meetings were arranged for mentors and mentees to get together, allowing opportunities for discussion as well as group activities. Feedback from both mentors and mentees for this arrangement were positive.
- In the 2013/14 academic year, the same arrangement was adopted. 52 mentors were recruited this year to care for 156 mentees from F.5. 26 groups were formed in accordance with the mentees' indication of interests in a specific sector/industry. Nine sectors/industry groups are formed this year, including:

1	Art, Culture & Media
2	Engineering, Manufacturing & IT
3	Finance, Banking, Insurance
4	Legal
5	Management & Administration
6	Sales & Marketing
7	Medical, Health, Nursing
8	Education, Government & NGO
9	Travel, Leisure & Tourism

- The first mentor-mentee gathering took place on 9 November 2013 (Sat). 45 mentors and 152 mentees turned up.
- The second meeting took place on 15 March 2014 (Sat). 38 mentors and 146 mentees were present and the groups participated in team activities and games that allowed them to know more about each other, build team spirit, and unleash their creativity. Time was also allocated for the groups to mingle and chat.
- This year we also celebrated the 10th anniversary of the Mentorship Programme and we thank Ms Amelia Tsang and Mrs Queenie Mui for their



St. Mary's Past Students' Association

continuous support to the PSA to make the programme a success. A special 10th anniversary group photo was taken to mark the occasion.

- The PSA sponsored drinks and refreshments on both mentorship days.
- Informal meetings would be arranged at the mutual convenience of the mentors and mentees. Through these meetings, mentors can provide advice on personal growth, further studies and careers planning.

(5) Alumnae Dinner 2013

- The Alumnae Dinner was held after the Annual General Meeting on 16 March 2013 (Sat) at the World Trade Centre Club in Causeway Bay. Tickets were sold at HK\$450 each.
- Around 170 alumnae and guests turned up to share a memorable evening together. Special guests included Sr. Virginia Wong (SMCS School Supervisor), Sr. Veronica Fok, representatives from SFCCPSA and SHCCAA, and school managers Ms. Serrina So (SMCC), Mr. Chan Cheong Shun and Ms. Yuen Wai Ching (SMCS).

(6) Alumnae Day Outing 2013

- The PSA organized an Alumnae Outing Day to the Sha Tau Kok villages and the Tai Po Waterfront Park on 8 December 2013 (Sat). Ticket price was HK\$200 each and more than 55 members and friends enjoyed a fine day out together.

(7) Souvenirs and Premiums

- We continued to sell the 110th anniversary souvenirs though no sales drive was specially conducted this year.
- During the Report period, we sold 18 document bags sets, 13 luggage belt & tag sets and 35 school uniform figurines sets. In addition, 40 sets of luggage belt and tag were given out as sponsor to SMCC for re-use by students on study tours organized by the school.
- As at 21 March 2014, 140 document bags sets, 49 luggage belt & tag sets and 36 school uniform figurines sets remained in stock.



St. Mary's Past Students' Association

(8) Donations to SMCC

- For the 2012/13 academic year, the SMPSA Scholarship of HK\$1,000 for Outstanding Performance and Active Promotion in Drama and Speech was awarded to Siu Ji Chin Jovita (Form 5E).
- A sponsorship of HK\$1,000 (book coupons) was made to the Magdalene of Canossa Club for their Christmas celebration in December 2013.

(9) Monitoring the St. Mary's Development Fund

- Three members of the Executive Committee continued to sit on the St. Mary's Development Fund Management Committee – Ms. Annie Choi and Ms. Susanna Chung in the capacity as former Fundraising Committee members, and Dr. Monica Wong as representative of the PSA Executive Committee.
- Funding of HK\$176,000 for one project was approved during the Report period. Title of the project is “Replacement of Student Workstations in Information Technology Laboratories A & B”. Duration of the project was from 1 September to 30 November 2013.

(10) Restructure of the Association & Extraordinary General Meetings

- As a major step to put in force the School-based Management Policy under the Education Ordinance (Cap. 279) in Hong Kong, all Hong Kong primary and secondary schools are required to set up their own Incorporated Management Committee (IMC) within the year to manage the school. The IMC will consist of the principal, appointed representatives from the school sponsoring body, elected representatives from teachers, parents and alumni, as well as an appointed independent person, who will all become managers of the school.
- St. Mary's Past Students' Association (SMPSA), being the official alumni body for both St. Mary's Canossian College (SMCC, secondary school) and St. Mary's Canossian School (SMCS, primary school), has been tasked with the election of the Alumni Managers for the two schools. However, as the original membership of the SMPSA consists of alumni from both SMCC and SMCS, it was necessary for us to re-organise the structure of the SMPSA so



St. Mary's Past Students' Association

as to comply with Section 40AP of the Education Ordinance, that is, only the alumni of the respective schools may elect or become office-bearers of the bodies processing the Alumni Manager elections.

- Two Extraordinary General Meetings were held during the year to process the necessary organizational change to cope with the situation.
- The first EGM was held on 22 June 2013 (Saturday) in the Geography Room of SMCC, during which the revised St. Mary's Past Students' Association Constitution, and the Regulations for the Election of the Alumni Manager for the Incorporated Management Committee of SMCC and SMCS respectively were adopted. The current Executive Committee was also appointed to manage the affairs of the PSA until the new Executive Committee was elected and took office under the new PSA structure.
- The second EGM was held on 20 July 2013 (Saturday) in the School Hall of SMCS for election of the new Council Members and the Executive Committee. The composition of the new Executive Committee is as follows (in alphabetical order):

Council, St. Mary's Canossian College	Council, St. Mary's Canossian School
Ms. Annie Choi Ms. Barbara Chu Ms. Angela Leung Ms. Mabel Leung Ms. Heidi Lee Ms. Becky Lui Ms. Jody Sin Ms. Ellie Wong Dr. Monica Wong	Ms. Susanna Chung Ms. Katherine Mak Ms. Petty Lai Ms. Justina Law Ms. Angela Liu Ms. Teresa You

The Executive Committee is as follows:

Chairman	:	Ms. Justina Law
Vice-Chairmen	:	Ms. Annie Choi Ms. Angela Liu
Hon. Secretary	:	Ms. Ellie Wong
Hon. Treasurer	:	Ms. Teresa You
Hon. Legal Secretary	:	Ms. Jody Sin
Membership Secretary	:	Dr. Monica Wong



St. Mary's Past Students' Association

Social Convenor	:	Ms. Becky Lui
Publication Secretaries	:	Ms. Petty Lai Ms. Heidi Lee
Committee Members	:	Ms. Barbara Chu Ms. Susanna Chung Ms. Angela Leung Ms. Mabel Leung Ms. Katherine Mak

(11) Election of Alumni Managers for the Incorporated Management Committees (IMCs) of SMCC and SMCS

- As stipulated in the Education Ordinance, SMCC and SMCS both set up their IMCs in 2013.
- The PSA Exco formed a Task Force to follow up the matter. Members include Ms. Justina Law, Ms. Annie Choi, Ms. Angela Liu, Dr. Monica Wong, Ms. Jody Sin, Ms. Petty Lai and Ms. Angela Leung.
- Ms. Petty Lai and Ms. Ellie Wong took up the appointment as Election Officers, and Ms. Barbara Chu and Dr. Monica Wong as Alternate Election Officers, for the election for the Alumni Managers for the IMCs of SMCS and SMCC respectively.
- We worked with Ms Catherine Wong, Principal of SMCC, Ms Maria Cheung, Headmistress of SMCS, and Sr Regina But, Education Advisor from Canossian Missions, to prepare the Election Regulations and amend the PSA Constitution in order to meet legal requirements for the election of the Alumni Managers for the two IMCs.
- A briefing session for alumnae bodies of SMCC, SMCS and HACS took place on 25 May 2013 at SMCC, during which Prof. Frances Cheung delivered a talk on the setting up of IMC to prepare stakeholders for the operation. Ms. Justina Law, Ms. Angela Liu, Ms. Teresa You, Ms. Mabel Leung, Ms. Katherine Mak, Ms. Becky Lui and Ms. Ellie Wong attended. The PSA also helped publish the event on our website for general information.
- With the assistance of PSA Membership Secretary Dr Monica Wong, PSA Exco member Ms. Angela Leung led a team of past student and school staff to assist both SMCC and SMCS to build an electronic database of all alumnae that had been admitted to St. Mary's since 1953. These 20,000+ records



St. Mary's Past Students' Association

became the database of all eligible voters and candidates in the upcoming Alumni Manager election.

- However, due to the inconsistency of old records and possible input errors, the records cannot be guaranteed to be 100% correct. A discrepancy rate of ~5% was estimated and the Exco agreed that it was acceptable.
- The nomination period was scheduled to be held from 26 October to 9 November, and polling was on 23 November 2013. The announcement of the nomination and election of Alumni Managers was covered in the newsletter, and a notice was also placed in one English (SCMP) and one Chinese (HKET) newspaper at the start of the nomination period.
- At the close of the nomination period on 9 November 2013 (Saturday), only one nomination had each been received for the SMCC and SMCS Alumni Manager Election. According to the Election Regulations, Ms. Angela Liu and Ms. Angela Leung were elected uncontested as the Alumni Manager for SMCC and SMCS respectively, serving the current term to end in August 2015.
- Upon reviewing the nomination and election experience, the Exco would further revise the process to improve the efficiency and effectiveness for the next round of election due to be held in 2015.

(12) Requiem Mass for Sr Ida Sala

- Sr. Ida Sala, teacher at SMCC from 1958-66 and Principal from 1979-90, returned peacefully to God on 6 March 2014 at the age of 91.
- A Funeral Mass hosted by Canossian Missions took place on 10 March 2014 (Mon) in the Canossian Missions Chapel on Caine Road. Ms Justina Law attended the Mass in the capacity of Chairperson of the SMPSA and was one of the pall bearers. Notice of the Funeral Mass and the Requiem Mass (see below) was put up on the PSA website on 8 March 2014.
- The Requiem Mass Task Force comprised of the following members: Ms. Susanna Chung, Ms. Petty Lai, Ms. Angela Leung, Ms. Annie Choi, Ms. Angela Liu and Ms. Justina Law. It worked closely with SMCC Principal Ms. Catherine Wong on various arrangements including liturgy, altar girls, choir, flower arrangement, crowd control, eulogy etc.



St. Mary's Past Students' Association

- The Requiem Mass was held on 15 March 2014 at the Rosary Church. Around 280 St. Marians and members of the wider St. Mary's family attended the Mass. A special memorial booklet was printed for the purpose and given out to all attendees. The booklet would also be made available on the PSA website for sharing with those who were not at the Requiem Mass.
- Donations in lieu of flowers were collected for the Canossian Missions, in support of educational purposes and welfare of elderly Canossian Sisters, the two areas closest to Sr. Ida's heart.

(13) Supporting other School Functions

- We continued to promote the school's Drama production through our Newsletter. The 2013 production "Persephone" was a success. The production for 2014, "Timeless", is currently being promoted and will be performed from 28 April to 3 May 2014. Ticketing information is printed on the Newsletter for orders from alumnae. A link is also created on the PSA website.
- Ms. Justina Law attended the SMCS Graduation Day on 6 July 2013 and the SMCC Speech Day on 9 July 2013 in the capacity of Chairman of the SMPSA. Ms. Annie Choi also attended the SMCC Speech Day as School Manager.

(14) Other Liaison Work

- We maintained close liaison with the St. Francis Canossian College Past Students' Association (SFCCPSA) and the Sacred Heart Canossian College Alumni Association (SHCCAA). Ms. Justina Law and Ms. Angela Liu attended the annual dinner of SFCCPSA on 27 October 2013, while Ms. Justina Law and Dr. Monica Wong attended that of SHCCAA on 22 November 2013. On both occasions, book coupons of HK\$1,000 were presented as gifts to the organizer.
- Ms. Justina Law was invited to join the 50th anniversary dinner of the Class of 1963 on 8 November 2013 in the capacity of PSA Chairman.
- Overseas, we maintained contact with the SMCC Past Students' Association (Toronto) and the Canossian Colleges Association in Vancouver.



St. Mary's Past Students' Association

V. Focus of Work in the Coming Year

In the coming year, we will continue our work on various fronts.

We will continue to reconnect with St. Marians through direct contacts, visits, the PSA website, newsletters and social activities.

We will continue to collaborate with the school management and Parent-Teacher Associations of SMCC and SMCS on all matters that will benefit the schools, the teachers and the students, and we will work closely with the school management of SMCC and SMCS to ensure smooth implementation of the election of the Alumni Manager for the IMCs.